
World Economic Forum

**REQUEST FOR PROPOSALS
SHAPING TFA PHASE 3
STRATEGY & GOVERNANCE
Q&A OCTOBER 30, 2020**

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1. Questions & Answers

1. In the World Economic Forum's [Request for Proposals](#) for SHAPING TFA PHASE 3 STRATEGY & GOVERNANCE, section 1.3 reads: "Supporting information must be presented in the same order as the questions and must be referenced to the relevant question." As I am unable to locate a question list in the RFP, please clarify what this statement pertains to.

There is no question list. What section 1.3 alludes to is that the vendor must provide a proposal which follows the same order as the items outlined in the specification.

2. Does TFA have a specific number of stakeholders expected to be interviewed in the consultation process?

The stakeholders to be interviewed will be decided by TFA with the Consultant upon evaluation and approval of the methodology and plan proposed by the Consultant. In principle, interviews should include stakeholders from each sector (private sector, government and civil society), with heavier participation from the private sector.

3. What is the availability of dedication by TFA's top management to monitor this work, review and validate the information consulted and produced?

The TFA Leadership team (8 people) will be deeply involved in guiding the work under this agreement, with an estimated 5-10% of their time.

4. What documents and content will be made available for reviewing phase 2 progress and governance?

TFA will share its progress reports, Steering Committee Charter and past meeting summaries, past governance evaluation documents, and any other reports it deems appropriate and useful. The Consultant is expected to be familiar with the Collective Action Agenda and progress made within this framework in Phase 2.

5. Does TFA have clearly defined and documented goals and milestones? Is the proposed framework for potential phase 3 expected to bring these components?

Yes, TFA's work plan is based on specific priorities for each region and cluster. The expectation is that the Consultant will propose what the Phase 3 strategy should be based on its consultations, TFA document review, and research.

6. In the WEF's RfP for Shaping TFA Phase 3 Strategy and Governance, section 2.1 – Proposal must describe – item iii reads: “How supplier intends to incorporate existing research into the report”. Please, clarify what existing research this statement refers to.

This would include work currently being produced by another Consultant on the supply and demand trends for key commodities affecting forests, as well as previous studies by TFA and partners including, TRASE, Global Forest Watch, FOLU, NYDF Assessment etc. and any other pertinent work of which Consultant is aware.